

MINUTES

2018 Royal Oak Estates Homeowners Association (ROEHA) Annual General Meeting

MEETING: May 7, 2019, 7:00pm, at Royal Oak Victory Church (450 Royal Oak Drive NW).

BOARD MEMBERS PRESENT: Laura Parsons, Alan Hildebrandt, Stein Yang, Zeena Taghvai, Cecilia Chung.

Meeting was called to order at 7:03pm, with Laura Parsons as Chair.

QUORUM: Protocol reviewed and explained to attendees. Motion made by Cecilia Chung and seconded from the floor (Ernie Anderson). Moved that the members present met the quorum criteria and that we proceed to business. Motion unanimously approved.

President's Report

The highlights of ROEHA's 2018 activities were presented by Laura Parsons. Activities include:

- enhanced Christmas light displays by the Sarina and Arad Parks, and replacement of lights due to vandalism;
- the first "Light Up the Night" event to celebrate the holiday season and unveil our Christmas lighting;
- continued City of Calgary Class A maintenance level with Foothills Landscaping;
- removal of junipers, coring of new beds, installation of loam and new mulch, as well as planting of shrubs, ornamental grasses, perennials, potted trees and planting in planters;
- installation of two 60 mm oak trees behind the Royal Oak Estates (ROE) entrance sign;
- one garbage can placed on walkway to address litter concerns; and
- purchase of a replacement fountain in the large pond in Arad Park.

Treasurer's Report

The Treasurer's Report was presented by Alan Hildebrandt. ROEHA continues to be in a solid financial position. Current homeowner levy adequately covers annual operating costs. Motion made from the floor (Michelle Mazerolle) and seconded from the floor (Ernie Anderson) to adopt the 2018 Treasurer's Report. Motion was unanimously approved.

2019 Plans

Priority items for 2019 were identified as follows:

- installation of solar lighting for the ROE entrance sign;
- elevate concerns with City of Calgary on replacement of missing rocks from water ponds (review underway by Calgary Waterways);
- curb vandalism on gazebo in Arad Park, urging residents to keep an eye on the area and report any unusual activity;
- planting of up to 20 new trees in addition to shrubs and perennials in the parks and on the boulevard;
- possible ROE banners on light standards along Royal Oak Drive;
- issues surrounding commercial vehicles and vehicles left parked for extended periods of time on the street, blocking viewpoints and endangering pedestrians;
- repair of the pavement at the east park entrance where it was damaged by Cana Construction.

Open Forum

- 1) Update provided on the Enhanced Landscape Maintenance (ELM) agreement. The Board continues to negotiate with the City of Calgary. Clarifications on roles and responsibilities between ROEHA and the City in regards to community beautification/enhancement, parks maintenance and snow removal continue to be discussed. The Board will follow through to a conclusion.
- 2) Snow removal on secondary pathways. This issue has been previously looked into. ROEHA can contract Foothills Landscaping to do snow removal on secondary pathways, but with the City of Calgary contract there must be a commitment of five years. Funds at the time did not permit taking action. The Board accepted responsibility to review all options.
- 3) Doggy bags. There is a dispenser that is filled with doggy bags by volunteers, but is often cleared out very quickly. One solution may be to fill the dispenser with fewer bags each time, but at greater frequency. There may also be new dispenser designs that allow only a small number of bags to be taken at each time. The Board accepted responsibility to look into possible replacement of the doggy bag dispensers.

Information Access

The ROEHA website (<http://www.roeha.ca>) provides AGM minutes, financial reports and community information. The Board may be reached at info@roeha.ca for inquiries and comments. The Board is also exploring the use of social media to reach ROE residents and to increase ease of access to information. Please visit and like/follow our Facebook page, "**Royal Oak Estates Homeowners Association**" (<http://www.facebook.com/roehacalgary>).

Election

Board members stood for re-election and sought others to stand for election. There were no volunteers. Motion made from the floor (Michelle Mazerolle) and seconded from the floor (Ernie Anderson) for a vote to acclaim the Board for another one-year term. Motion was unanimously approved.